

CoMIRS RADIO UPGRADE GRANT
FY2021 and FY2022

COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF TECHNOLOGY SERVICES AND SECURITY
INTEROPERABLE COMMUNICATIONS BUREAU



CoMIRS RADIO UPGRADE GRANT

**NOTICE AND GUIDELINES
FOR
FISCAL YEAR 2021 AND FISCAL YEAR 2022**

Governor Charles D. Baker

Lieutenant Governor Karyn Polito

Secretary Curtis M. Wood

Executive Office of Technology Services and Security
One Ashburton Place, 8th Floor
Boston, MA 02108
(617) 626-4400

www.mass.gov/orgs/executive-office-of-technology-services-and-security

FY 2021 GRANT APPLICATIONS

must be received no later than

3:00 PM, FRIDAY, MARCH 12, 2021

Applications shall be emailed to CoMIRS RUP@mass.gov

FY 2022 GRANT APPLICATIONS

must be received no later than

3:00 PM, FRIDAY, FEBRUARY 25, 2022.

Applications shall be emailed to CoMIRS RUP@mass.gov

**CoMIRS RADIO UPGRADE GRANT
FY2021 and FY2022**

**The Executive Office of Technology Services and Security
CoMIRS Radio Upgrade Grant
Fiscal Year 2021 and Fiscal Year 2022**

I. INTRODUCTION:

Governor Charles D. Baker, Lieutenant Governor Karyn Polito and Secretary Curtis M. Wood of the Executive Office of Technology Services and Security (EOTSS) in collaboration with Secretary Thomas A. Turco, III of the Executive Office of Public Safety and Security (EOPSS) and Executive Director Frank Pozniak of the State 911 Department, are pleased to announce the **COMIRS RADIO UPGRADE GRANT FOR FISCAL YEAR 2021 AND FISCAL YEAR 2022.**

As part of the Commonwealth's plan to modernize, improve and expand its Interoperable Public Safety Radio System, EOTSS, EOPSS and the State 911 Department have collaborated to create this financial assistance Grant for the purpose of financing the replacement and/or upgrade of Operable Users' mobile and portable public safety radios that regularly affiliate with the CoMIRS network but as configured, do not satisfy the P25 standard and, as such, are not capable of operating on the Commonwealth's future digital P25 interoperable public safety radio network (hereinafter, active service, non-compliant subscriber units).

The CoMIRS Radio Grant Program is not designed to provide Operable Users with additional subscriber units beyond their current active service inventory nor, is it designed to replace or upgrade surplus (or "cache") subscriber units.

THE APPLICATION DEADLINE FOR THE FY 2021 GRANT IS FRIDAY, MARCH 12, 2021.

THE APPLICATION DEADLINE FOR THE FY 2022 GRANT IS FRIDAY, FEBRUARY 25, 2022.

EOTSS invites and encourages all Grant Eligible Applicants to apply for Grant funds pursuant to the terms, provisions and conditions of this Grant Notice and Guidelines as well as all Tables, Application documents, ISA's, the Commonwealth's Standard Contract Form and any other referenced or incorporated documents.

II. DEFINITIONS:

For the purpose of this Grant Notice and Guidelines, Tables, Application documents, ISA's, the Commonwealth's Standard Contract Form and any other referenced or incorporated documents the following words/phrases shall, unless the context clearly requires otherwise, have the following meanings:

Active Service Subscriber Unit(s): A subscriber unit that is recorded as an asset of an Operable User, is actively used by a first responder or prisoner transportation unit, and regularly affiliates with the CoMIRS network. EOTSS shall determine a subscriber unit's frequency of affiliation using measurable network analytics and metrics.

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Active Service, Non-Compliant Subscriber Unit(s): A subscriber unit that is both an “active service subscriber unit” AND a “non-compliant subscriber unit”.

Base Station: A hardwired communication device that is typically installed in a public safety venue and used by a public safety dispatcher to communicate with first responders and/or other public safety, public health, transportation, or emergency service providers. Base Stations are powered by conventional street power and in the case of power failure, emergency generators. Base Stations typically have far greater power output levels than portable radios. In the event a Base Station is deployed in a technically analogous manner to that of a mobile radio it may be conditionally eligible for replacement or upgrade subject to the terms, provisions, and conditions of this Grant. A Base Stations may also be referred to as a “Consolette”.

Commonwealth: The Commonwealth of Massachusetts.

Consolette: Synonym for “Base Station”.

CoMIRS: The Commonwealth of Massachusetts’ Interoperable Radio System.

CoMIRS Radio Upgrade Grant: A Grant created and managed by the Executive Office of Technology Services and Security, designed to provide financial assistance to the Operable Users of CoMIRS, for the purpose of replacing and/or upgrading active service, non-compliant subscriber units.

Commonwealth of Massachusetts’ Interoperable Radio System: Identified in the Massachusetts Statewide Communication Interoperability Plan (SCIP) as the primary, statewide interoperable public safety radio system for inter-jurisdictional and/or inter-discipline public safety response throughout the Commonwealth of Massachusetts. The system operates on Commonwealth licensed 700/800MHz radio spectrum and is also used by several state, county, and municipal agencies for day-to-day voice communications. The Commonwealth of Massachusetts’ Interoperable Radio System is often referred to as “CoMIRS”.

Dispatcher: A public safety communication specialist who is primarily responsible for receiving telephone, radio, alarm signal or other requests for emergency services, assessing such requests, analyzing and determining the proper action to be taken and assigning the proper police, fire, emergency medical resource and/or other such resources to effectively and completely respond to such call for service.

Enhanced 911 Trust Fund: A fund established pursuant M.G.L. c. 10, section 35JJ.

Executive Office of Public Safety and Security: An office within the Commonwealth of Massachusetts’ Executive Branch of government, established and described pursuant to M.G.L. c. 6A section 2, section 18, section 18 ½ and section 18 ¾. The Executive Office of Public Safety and Security coordinates and manages crime prevention, homeland security preparedness, and protects residents and visitors from natural and man-made threats. The Executive Office of Public Safety and Security is often referred to as “EOPSS”.

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Executive Office of Technology Services and Security: An office within the Commonwealth of Massachusetts' Executive Branch of government, established and described pursuant to M.G.L. c. 6A section 2, section 7A and M.G.L. c. 7D sections 1-11. The Executive Office of Technology Services and Security is the Commonwealth's lead information technology organization. The Executive Office of Technology Services and Security is often referred to as "EOTSS".

First Responder: A police officer, firefighter, or emergency medical service provider employed by the Commonwealth or a governmental body within the Commonwealth.

Governmental Body: A state board, committee, special committee, subcommittee or commission, however created or constituted within the Executive Branch of the Commonwealth or, the governing board or body of any authority established by the General Court to serve a public purpose in the Commonwealth or, any part thereof or, a board, commission, committee or subcommittee of any district, city, region or town, however elected, appointed or otherwise constituted.

Grant: The Executive Office of Technology Services and Security's CoMIRS Radio Upgrade Grant.

Grant Eligible Applicant:

1. A state, county and/or municipal first responder department and/or agency that has been approved by the Secretary of the Executive Office of Technology Services and Security as an Operable User of the CoMIRS network; provided such state, county and/or municipal first responder department and/or agency appear in *Table 1* and/or *Table 1A* hereof (as may be amended from time to time), or;
2. A governmental body duly authorized to represent a state, county and/or municipal first responder department and/or agency, provided such state, county and/or municipal first responder department and/or agency has been approved by the Secretary of the Executive Office of Technology Services and Security as an Operable User of the CoMIRS network, and provided further, both the governmental body and the state, county and/or municipal first responder department and/or agency that said governmental body represents, appear in *Table 1* and/or *Table 1A* hereof (as may be amended from time to time).

Grantee: A Grant Eligible Applicant that has applied for the CoMIRS Radio Upgrade Grant and who has been approved by and contracted with the Executive Office of Technology Services and Security to receive funds under the terms, provisions and conditions of the Grant.

Grantor: The Executive Office of Technology Services and Security, subject to the execution of a Grant award and ISA/ Standard Contract Form with a Grantee.

Interoperable Communications Bureau: A Bureau within the Executive Office of Technology Services and Security whose mission is to provide planning, infrastructure, and support to promote and deliver interoperable communications amongst the Commonwealth's public safety and public health first responders, as well as other emergency service providers.

Interoperable User: A user of a public safety radio network other than CoMIRS for daily and routine communications, but a user of CoMIRS when communicating with other agencies and jurisdictions during times of emergency, major events and/or cross-jurisdictional matters.

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MMARS: The Commonwealth's accounting system known as the Massachusetts Management Accounting and Reporting System. All state grants, federal grants, federal subgrants and subsidies administered by the Commonwealth are processed through MMARS.

Mobile Radio: A wireless communication device that is typically mounted in a public safety vehicle and used by first responders to communicate with a dispatch center and/or other first responders. Mobile radios share the vehicle's power supply and consequently tend to have greater power output levels than portable radios, as such they tend to have greater range than portable radios. ***Mobile radios are conditionally eligible for replacement or upgrade subject to the terms, provisions, and conditions of this Grant.***

Municipality: Any city or town within the Commonwealth of Massachusetts.

Non-Compliant Subscriber Unit(s): A subscriber unit that does not satisfy the P25 standard as configured and as such is not capable of operating on the Commonwealth's future digital P25 interoperable public safety radio network. Pursuant to the terms, provisions and conditions of this Grant, non-compliant subscriber units that can be made compliant with a software or license upgrade are eligible for an "upgrade". Conversely, non-compliant subscriber units that cannot be made compliant with a software or license upgrade are eligible for replacement.

Operable User: A state, county, or municipal public safety, first responder agency or department who:

1. relies on CoMIRS for their daily and routine communication, and,
2. relies on CoMIRS to communicate with other agencies and jurisdictions in times of emergency, major events and/or cross-jurisdictional matters, and,
3. is approved by the Secretary of the Executive Office of Technology Services and Security as an Operable User and as such, appears in *Table 1* and/or *Table 1A* hereof (as may be amended from time to time).

P25: Project 25 (commonly referred to as "P25") is a suite of standards for digital mobile/portable radio communications designed by public safety organizations in North America. The envisioned CoMIRS digital radio system will utilize Project 25, Phase 2 digital standards.

Portable Radio: A wireless communication device that is carried by a first responder and used to communicate with a dispatch center or other first responders. Portable radios are powered by an independent power source, typically a specifically designed battery. Because of its limited power source, a portable radio tends to have less range than a mobile radio. ***Portable radios are conditionally eligible for replacement or upgrade subject to the terms, provisions, and conditions of this Grant.***

Public Safety Department or Agency: A functional division of the Commonwealth or, a functional division of a municipality or governmental body of the Commonwealth that provides law enforcement, firefighting, emergency medical services or other like emergency service(s).

Software / License Upgrade: Modification to the operating system of and/or the acquisition of a license for, a non-compliant subscriber unit that will convert it to a compliant unit. Non-compliant subscriber units that can be converted to a compliant unit with a reasonably priced software or

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license upgrade, are not eligible for replacement pursuant to this Grant. ***Both portable and mobile radios are conditionally eligible for software or license upgrades subject to the terms, provisions, and conditions of this Grant.***

Subscriber Unit: A portable radio or mobile radio used by a public safety department or agency. ***Subscriber units are conditionally eligible for replacement or upgrade subject to the terms, provisions, and conditions of this Grant.***

III. PURPOSE:

The purpose of the CoMIRS Radio Upgrade Grant is to provide financial assistance to Grant Eligible Applicants who, because of the Commonwealth's decision to modernize its public safety radio network, must replace or upgrade active service, non-compliant subscriber units. Upgrade or replacement of these units must be completed prior to the planned decommissioning of the currently in use CoMIRS analog radio system.

IV. ELIGIBILITY:

Grant Eligibility is limited to:

1. state, county and/or municipal first responder departments and/or agencies who are approved by the Secretary of the Executive Office of Technology Services and Security as Operable Users of the CoMIRS network; provided such state, county and/or municipal first responder departments and/or agencies appear in *Table 1* or *Table 1A* hereof (as may be amended from time to time) or;
2. Governmental Body(s) duly authorized to represent a state, county and/or municipal first responder department and/or agency, provided such state, county and/or municipal first responder department and/or agency is approved by the Secretary of the Executive Office of Technology Services and Security as an Operable User of the CoMIRS network, and provided further, both the governmental body and the state, county and/or municipal first responder department and/or agency that said governmental body represents, appear in *Table 1* or *Table 1A* hereof (as may be amended from time to time).

Grant Eligible Applicants may apply for Grant funding, subject to all terms, provisions, and conditions of the CoMIRS Radio Upgrade Grant, including the Grant Notice and Guidelines, Appendices, Tables, Application documents, ISA's, the Commonwealths' Standard Contract Form and any other referenced or incorporated documents.

Grant Eligible Applicants shall submit their Grant Application in the Fiscal Year to which they have been assigned. The fiscal year in which Grant Eligible Applicants may apply for funding is set-forth in *Table 1* (FY2021) and/or *Table 1A* (FY2022) hereof. The determination of which Grant Eligible Applicants may apply for funding in any particular fiscal year, shall be made by the Secretary of EOTSS. The Secretary's determinations shall be consistent with state law and regulation, regulatory oversight, funding, revenue, network capacities and operational demands and needs. The Secretary reserves the right to amend, *Table 1*, *Table 1A*, *Table 2*, *Table 2A*, *Table 2B* and *Table 3* as he/she determines necessary to ensure compliance with state law and regulation, regulatory oversight, funding, revenue, network capacities and operational demands and needs and /or amend any of the noted timelines/deadlines.

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Grant Eligible Applicants who fail to submit their Grant Application by the last date to file for the fiscal year(s) to which they have been assigned, may request to file a Grant Application in the following fiscal year. Such requests must be submitted to the Secretary of EOTSS. If the Secretary authorizes a late file Application, such Application shall be subordinate to all other Applications scheduled for the year in which the late Application is filed. Moreover, late Applications shall be subject to funding. The current Grant allocation plan for Fiscal Year 2021 appears in *Table 1* hereof and the current Grant allocation plan for Fiscal Year 2022 appears in *Table 1A* hereof.

V. SUMMARY:

- In order to mitigate the financial impact associated with the non-discretionary replacement or upgrade of active service, non-compliant subscriber units, the Commonwealth is offering Grant Eligible Applicants financial assistance through the CoMIRS Radio Upgrade Grant.
- **Table 1** sets-forth those **Grant Eligible Applicants approved to file a Grant Application in Fiscal Year 2021**. Grant Eligible Applicants appearing in *Table 1* may not submit their Grant Application until the stated “Application Effective Date”. (By staggering “Application Effective Dates” EOTSS seeks to avoid application processing delays).
- **Table 1A** sets-forth those **Grant Eligible Applicants approved to file a Grant Application in Fiscal Year 2022**. Grant Eligible Applicants appearing in *Table 1A* may not submit their Grant Application until the stated “Application Effective Date”. (By staggering “Application Effective Dates” EOTSS seeks to avoid application processing delays).
- **Table 2** sets-forth the **list of approved subscriber units** available for purchase through the Grant. This Table includes unit pricing, programming allowance and installation allowance information. [NOTE: For some subscriber units, the negotiated price that appears in *Table 2* may exceed the maximum per unit grant amount set-forth in *Table 2A* and/or *Table 2B*. In the event an approved Grantee/Operable User elects to purchase a subscriber unit listed in *Table 2* whose negotiated price exceeds the maximum per unit funding amount allowed under the Grant for that Grantee/Operable User (see *Table 2A* and/or *Table 2B*) said Grantee/Operable User, shall assume the resulting cost difference(s) and shall satisfy such cost difference(s) or, provide sufficient assurance that such cost difference will be satisfied, prior to disbursement of funds under this Grant.]
- **Table 2A** sets-forth by Operable User Group, those **Grant approved mobile/base station radios** that are fully subsidized by a Grant award and those that are partially subsidized by a Grant award. In the event a Grantee/Operable User elects to purchase a subscriber unit listed in *Table 2A* whose negotiated price exceeds the maximum per unit funding amount allowed under the Grant for that Grantee/Operable User, said Grantee/Operable User shall assume the resulting cost difference(s) and shall satisfy such cost difference(s) or, provide sufficient assurance that such cost difference will be satisfied, prior to disbursement of funds under this Grant.
- **Table 2B** sets-forth by Operable User Group, those **Grant approved portable radios** that are fully subsidized by a Grant award and those that are partially subsidized by a Grant award. In the event a Grantee/Operable User elects to purchase a subscriber unit listed in *Table 2B* whose negotiated price exceeds the maximum per unit funding amount allowed under the Grant for that Grantee/Operable User said Grantee/Operable User, shall assume the resulting cost difference(s) and shall satisfy such cost difference(s) or, provide sufficient assurance that such cost difference will be satisfied, prior to disbursement of funds under this Grant.

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- **Table 3** sets-forth the projected **cost range for subscriber unit upgrades** that may be authorized under the Grant. Grant awards for software and/or license upgrades will be determined on a case by case basis. Grant funding for software and/or license upgrades will be calculated by EOTSS in accordance with the subscriber unit's make, model, serial number, and configuration.
- Any Operable User appearing in *Table 1* or *Table 1A*, who is also a member of the Franklin Regional Council of Governments (FRCOG) MUST coordinate their Grant Application through the Franklin Regional Council of Governments. For the purpose of this Grant, the Franklin Regional Council of Governments is recognized as the representing governmental body for all Franklin County public safety departments/agencies.
- Grant funds may ONLY be used to replace or upgrade active service, non-compliant subscriber units that are issued to, used by, or deployed in direct support of first responders. Conversely, Grant funds may NOT be used to replace or upgrade surplus (or "cache") subscriber units.
- Any subscriber unit purchased or upgraded with Grant funds may only be issued to, used by, or deployed in direct support of or, in coordination with first responders.
- Any subscriber unit purchased or upgraded with Grant funds shall become an asset of the Grantee/Operable User and as such, all future costs associated with such subscriber unit including, but not limited to, maintenance, repair, modification, upgrade or replacement shall be the sole responsibility of the Grantee/Operable User.
- The disbursement of Grant funds for the replacement or upgrade of an active service, non-compliant subscriber unit shall be a one-time transaction. Subscriber units that are purchased or upgraded with Grant funds may not later be replaced or upgraded with additional CoMIRS Radio Upgrade Grant funds.
- No Grant Eligible Applicant shall receive Grant funding in excess of what has been authorized in *Table 1*, *Table 1A*, *Table 2*, *Table 2A*, *Table 2B* and/or *Table 3* or, as otherwise determined by the Secretary of EOTSS.
- Notwithstanding the aforementioned provision and in the event a Grant Applicant finds it necessary to procure a peripheral radio component(s) or related service(s) in order to ensure that their first responders are capable of safely and effectively communicating on the COMIRS network (during and after the P25 upgrade project) said Applicant may petition the Secretary of EOTSS for a "Specifically Delineated Grant Allocation". Petitions for Specifically Delineated Grant Allocations shall be comprehensive, verifiable, signed by the authorized signatory and emailed to CoMIRS_RUP@mass.gov. Approval of such petitions will be issued in writing by EOTSS. EOTSS shall not be responsible for costs associated with any such item or service purchased by a Grantee/Operable User as a "specifically delineated grant allocation" for which written approval was not granted.
- Revenue estimates, actual revenue, network capacities and operational demands and needs define how and to what extent Grant funds will be distributed in Fiscal Year 2021 and Fiscal Year 2022.
- Grant Eligibility does not guarantee a Grant award.
- Grantee/Operable Users shall comply with all Grant obligations and reporting requirements as set-forth in the Grant Notice and Guidelines, Tables, Application documents, ISA's, the Commonwealth's Standard Contract Form and any other referenced or incorporated documents. Non-compliance may result in forfeiture of eligibility and/or repayment of disbursed funds under this Grant program.

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- Grantee/Operable Users shall monitor COMMBUYS and Mass.gov/COMIRS for any amendments, notifications, or other communications related to this Grant program.
- **For Fiscal Year 2021 the Grant Manager plans to allocate approximately \$18,000,000 to this Grant program.** The current Grant allocation plan for Fiscal Year 2021 is set-forth in *Table 1*. The Secretary reserves the right to amend, adjust or modify *Table 1* as he/she may determine necessary, from time to time, to ensure compliance with state law and regulation, regulatory oversight, funding, revenue, network capacities and operational demands and needs.
- **For Fiscal Year 2022 the Grant Manager plans to allocate approximately \$12,000,000 to this Grant program.** The current Grant allocation plan for Fiscal Year 2022 is set-forth in *Table 1A*. The Secretary reserves the right to amend, adjust or modify *Table 1A* as he/she may determine necessary, from time to time, to ensure compliance with state law and regulation, regulatory oversight, funding, revenue, network capacities and operational demands and needs and /or amend any of the noted timelines/deadlines.

FY21 TABLE 1			
GRANT ALLOCATION PLAN			
GRANT ELIGIBLE APPLICANTS FOR FY21			
Fiscal Year	Approved Grantee / Operable Users	Approved Grantee / Governmental Body	Application Effective Date
FY 2021	Massachusetts State Police	N/A	Immediate
FY 2021	FRCOG	FRCOG	11/16/2020
FY 2021	Amherst Fire/EMS	FRCOG	11/16/2020
FY 2021	Ashfield Fire	FRCOG	11/16/2020
FY 2021	Ashfield Police	FRCOG	11/16/2020
FY 2021	Bernardston Fire	FRCOG	11/16/2020
FY 2021	Bernardston Police	FRCOG	11/16/2020
FY 2021	Buckland Fire	FRCOG	11/16/2020
FY 2021	Buckland Police	FRCOG	11/16/2020
FY 2021	Charlemont Ambulance	FRCOG	11/16/2020
FY 2021	Charlemont Fire	FRCOG	11/16/2020
FY 2021	Charlemont Police	FRCOG	11/16/2020
FY 2021	Colrain Fire/EMS	FRCOG	11/16/2020
FY 2021	Colrain Police	FRCOG	11/16/2020
FY 2021	Conway Ambulance	FRCOG	11/16/2020
FY 2021	Conway Fire	FRCOG	11/16/2020
FY 2021	Conway Police	FRCOG	11/16/2020
FY 2021	Deerfield Fire	FRCOG	11/16/2020
FY 2021	Deerfield Police	FRCOG	11/16/2020
FY 2021	Erving Fire	FRCOG	11/16/2020
FY 2021	Erving Police	FRCOG	11/16/2020
FY 2021	Gill Fire	FRCOG	11/16/2020

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FY 2021	Gill Police	FRCOG	11/16/2020
FY 2021	Greenfield Fire	FRCOG	11/16/2020
FY 2021	Greenfield Police	FRCOG	11/16/2020
FY 2021	Hawley Fire	FRCOG	11/16/2020
FY 2021	Hawley Police	FRCOG	11/16/2020
FY 2021	Heath Fire	FRCOG	11/16/2020
FY 2021	Heath Police	FRCOG	11/16/2020
FY 2021	Leverett Fire	FRCOG	11/16/2020
FY 2021	Leverett Police	FRCOG	11/16/2020
FY 2021	Leyden Fire	FRCOG	11/16/2020
FY 2021	Leyden Police	FRCOG	11/16/2020
FY 2021	Monroe Fire	FRCOG	11/16/2020
FY 2021	Montague Center Fire	FRCOG	11/16/2020
FY 2021	Montague Police	FRCOG	11/16/2020
FY 2021	New-Salem Fire	FRCOG	11/16/2020
FY 2021	New-Salem Police	FRCOG	11/16/2020
FY 2021	Northern Berkshire EMS	FRCOG	11/16/2020
FY 2021	Northfield Dive Team	FRCOG	11/16/2020
FY 2021	Northfield Fire	FRCOG	11/16/2020
FY 2021	Northfield Police	FRCOG	11/16/2020
FY 2021	Orange Fire	FRCOG	11/16/2020
FY 2021	Orange Police	FRCOG	11/16/2020
FY 2021	Rowe Fire	FRCOG	11/16/2020
FY 2021	Rowe Police	FRCOG	11/16/2020
FY 2021	Shelburne Fire	FRCOG	11/16/2020
FY 2021	Shelburne Police	FRCOG	11/16/2020
FY 2021	Shelburne Falls Fire	FRCOG	11/16/2020
FY 2021	Shutesbury Fire	FRCOG	11/16/2020
FY 2021	Shutesbury Police	FRCOG	11/16/2020
FY 2021	South County EMS	FRCOG	11/16/2020
FY 2021	South Deerfield Fire	FRCOG	11/16/2020
FY 2021	Sunderland Fire	FRCOG	11/16/2020
FY 2021	Sunderland Police	FRCOG	11/16/2020
FY 2021	Warwick Fire	FRCOG	11/16/2020
FY 2021	Warwick Police	FRCOG	11/16/2020
FY 2021	Wendell Fire	FRCOG	11/16/2020
FY 2021	Wendell Police	FRCOG	11/16/2020
FY 2021	Whately Fire	FRCOG	11/16/2020
FY 2021	Whately Police	FRCOG	11/16/2020
FY 2021	Turners Falls Fire	FRCOG	11/16/2020

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FY 2021	Barnstable County Sheriff's Office	N/A	12/1/2020
FY 2021	Barnstable Fire	N/A	12/1/2020
FY 2021	Barnstable Harbormaster	N/A	12/1/2020
FY 2021	Barnstable Police	N/A	12/1/2020
FY 2021	Bourne Fire	N/A	12/1/2020
FY 2021	Bourne Police	N/A	12/1/2020
FY 2021	Bourne Harbormaster	N/A	12/1/2020
FY 2021	Brewster Fire	N/A	12/1/2020
FY 2021	Brewster Police	N/A	12/1/2020
FY 2021	Chatham Fire	N/A	12/1/2020
FY 2021	Chatham Harbormaster	N/A	12/1/2020
FY 2021	Chatham Police	N/A	12/1/2020
FY 2021	COMM Fire	N/A	12/1/2020
FY 2021	Cotuit Fire	N/A	12/1/2020
FY 2021	Dennis Fire	N/A	12/1/2020
FY 2021	Dennis Harbormaster	N/A	12/1/2020
FY 2021	Dennis Police	N/A	12/1/2020
FY 2021	Eastham Fire	N/A	12/1/2020
FY 2021	Eastham Police	N/A	12/1/2020
FY 2021	Falmouth Fire	N/A	12/1/2020
FY 2021	Falmouth Harbormaster	N/A	12/1/2020
FY 2021	Falmouth Police	N/A	12/1/2020
FY 2021	Harwich Fire	N/A	12/1/2020
FY 2021	Harwich Harbormaster	N/A	12/1/2020
FY 2021	Harwich Police	N/A	12/1/2020
FY 2021	Hyannis Fire	N/A	12/1/2020
FY 2021	Mashpee Fire	N/A	12/1/2020
FY 2021	Mashpee Harbormaster	N/A	12/1/2020
FY 2021	Mashpee Police	N/A	12/1/2020
FY 2021	Orleans Fire	N/A	12/1/2020
FY 2021	Orleans Harbormaster	N/A	12/1/2020
FY 2021	Orleans Police	N/A	12/1/2020
FY 2021	OTIS Fire (Mass Military Reservation)	N/A	12/1/2020
FY 2021	Provincetown Fire	N/A	12/1/2020
FY 2021	Provincetown Harbormaster	N/A	12/1/2020
FY 2021	Provincetown Police	N/A	12/1/2020
FY 2021	Sandwich Fire	N/A	12/1/2020
FY 2021	Sandwich Harbormaster	N/A	12/1/2020
FY 2021	Sandwich Police	N/A	12/1/2020

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FY 2021	Truro Fire	N/A	12/1/2020
FY 2021	Truro Police	N/A	12/1/2020
FY 2021	Wellfleet Fire	N/A	12/1/2020
FY 2021	Wellfleet Police	N/A	12/1/2020
FY 2021	West Barnstable Fire	N/A	12/1/2020
FY 2021	Yarmouth Fire	N/A	12/1/2020
FY 2021	Yarmouth Police	N/A	12/1/2020
FY 2021	Chester Police	N/A	1/1/2021
FY 2021	Chesterfield Police	N/A	1/1/2021
FY 2021	Cummington Police	N/A	1/1/2021
FY 2021	Goshen Police	N/A	1/1/2021
FY 2021	Granville Police	N/A	1/1/2021
FY 2021	Hatfield Police	N/A	1/1/2021
FY 2021	Huntington Police	N/A	1/1/2021
FY 2021	Plainfield Police	N/A	1/1/2021
FY 2021	Russell Police	N/A	1/1/2021
FY 2021	Westhampton Police	N/A	1/1/2021
FY 2021	Williamsburg Police	N/A	1/1/2021
FY 2021	Worthington Police	N/A	1/1/2021
			1/1/2021
FY 2021	Brimfield Police	N/A	1/1/2021
FY 2021	Brookfield Police	N/A	1/1/2021
FY 2021	East Brookfield Police	N/A	1/1/2021
FY 2021	Hardwick Police	N/A	1/1/2021
FY 2021	Holland Police	N/A	1/1/2021
FY 2021	New Braintree Police	N/A	1/1/2021
FY 2021	North Brookfield Police	N/A	1/1/2021
FY 2021	Petersham Police	N/A	1/1/2021
FY 2021	Wales Police	N/A	1/1/2021
FY 2021	West Brookfield Police	N/A	1/1/2021
FY 2021	Town of Rehoboth	N/A	1/1/2021

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TABLE 1A			
GRANT ALLOCATION PLAN GRANT ELIGIBLE APPLICANTS FOR FY22			
Fiscal Year	Approved Grantee / Operable Users	Approved Grantee / Governmental Body	Application Effective Date
FY 2022	Massachusetts State Police	N/A	7/1/2021
FY 2022	Department of Corrections-Statewide*	N/A	7/1/2021
FY 2022	Berkshire County Sheriff*	N/A	7/1/2021
FY 2022	Bristol County Sheriff*	N/A	7/1/2021
FY 2022	Dukes County Sheriff*	N/A	7/1/2021
FY 2022	Essex County Sheriff*	N/A	7/1/2021
FY 2022	Franklin County Sheriff*	N/A	7/1/2021
FY 2022	Hampden County Sheriff*	N/A	7/1/2021
FY 2022	Hampshire County Sheriff*	N/A	7/1/2021
FY 2022	Middlesex County Sheriff*	N/A	7/1/2021
FY 2022	Nantucket County Sheriff*	N/A	7/1/2021
FY 2022	Norfolk County Sheriff*	N/A	7/1/2021
FY 2022	Plymouth County Sheriff*	N/A	7/1/2021
FY 2022	Suffolk County Sheriff*	N/A	7/1/2021
FY 2022	Worcester County Sheriff*	N/A	7/1/2021
FY 2022	Department of Fire Services	N/A	7/1/2021
FY 2022	MEMA	N/A	7/1/2021
FY 2022	Massachusetts Environmental PD	N/A	7/1/2021
*GRANT ELIGIBILITY FOR THE REPLACEMENT OR UPGRADE OF SUBSCRIBER UNITS FOR THE STATE DEPARTMENT OF CORRECTION AND/OR COUNTY SHERIFF DEPARTMENTS IS LIMITED TO THOSE SUBSCRIBER UNITS THAT REGULARLY AFFILIATE WITH PRISONER TRANSPORTATION OR LAW ENFORCEMENT TALK GROUPS. NO OTHER DOC OR HOUSE OF CORRECTION/JAIL SUBSCRIBER UNITS ARE ELIGIBLE FOR REPLACEMENT OR UPGRADE.			

- Replacement or upgraded subscriber units must:
 - be P25 compliant and meet all other specifications set-forth by the CoMIRS Program Management Office;
 - function on the Commonwealth's current legacy public safety radio network; and,
 - function on the Commonwealth's future digital P25 compliant interoperable public safety radio network.

To ensure compliance with the above referenced subscriber unit requirements and to leverage the power of volume pricing, the Secretary of EOTSS has identified and approved, under ITT57, BD-20-1060-ITD00-ITD00-45789 four mobile radios and four portable radios that may be

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purchased with funds from the CoMIRS Radio Upgrade Grant (see *Table 2*). No other make or model subscriber unit may be purchased with Grant funds.

- The subscriber units listed in **Table 2** have been determined compliant with the State Interoperability Executive Committee's Special Conditions for Interoperability Grants. Consequently, Grantees are not required to complete an Interoperable Communications Investment Proposal (ICIP) for any approved subscriber unit(s) purchased pursuant to this Grant.
- **Table 2** details, for each identified and approved subscriber unit, its negotiated unit price and the authorized programming and installation allowances. (Additional negotiated pricing information may be found at Mass.gov/COMIRS.)

TABLE 2				
APPROVED SUBSCRIBER UNITS AVAILABLE THROUGH THE GRANT (Unit Pricing and Allowances)				
<u>ALL MOBILE/BASE STATION RADIOS</u>				
Replacement Mobile Radio Options	Negotiated Unit Price	Programming Allowance	Installation Allowance	Total
Kenwood VM5930	\$2,739.26	\$50.00	\$300.00	\$3,089.26
Kenwood VM7930	\$3,221.11	\$50.00	\$300.00	\$3,571.11
Motorola APX4500	\$2,267.51	\$50.00	\$300.00	\$2,617.51
Motorola APX6500	\$2,559.02	\$50.00	\$300.00	\$2,909.02
<u>ALL PORTABLE RADIOS</u>				
Replacement Portable Radio Options	Negotiated Unit Price	Programming Allowance	Installation Allowance N/A	Total
Kenwood VP5430	\$2,086.98	\$50.00	\$0.00	\$2,136.98
Kenwood VP6430	\$2,635.18	\$50.00	\$0.00	\$2,685.18
Motorola APX4000	\$2,127.90	\$50.00	\$0.00	\$2,177.90
Motorola APX6000	\$2,518.63	\$50.00	\$0.00	\$2,568.63

- Of the mobile and portable radios listed in *Table 2*, some will be fully subsidized by a Grant award, while others will only be partially subsidized (see *Table 2A* and *Table 2B* for additional information).
- **Table 2A** sets-forth, by Operable User group, the make and model of the approved **MOBILE/BASE STATION RADIOS**, and whether each radio is fully or partially subsidized by a Grant award. **In the event an approved Grantee/Operable User elects to purchase a partially subsidized mobile radio, said Grantee/Operable User expressly and without condition, accepts all financial responsibility for the resulting cost difference(s). (The resulting "cost difference(s)" equals, the total purchase price MINUS approved Grant funding). The Grantee/Operable User shall satisfy such cost difference(s) or, provide**

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sufficient assurance that such cost difference(s) will be satisfied, prior to disbursement of funds under this Grant.

TABLE 2A		
MOBILE/BASE STATION RADIOS		
FULLY SUBSIDIZED MOBILE/BASE STATIONS RADIOS BY OPERABLE USER GROUPS		
Operable User Group	Make/Model	Grantee / Operable User Payment (per unit)
Massachusetts State Police	Motorola APX6500	\$0.00
	Kenwood VM7930	\$0.00
State Agency Operable Users (except the MSP)	Motorola APX4500	\$0.00
	Kenwood VM5930	\$0.00
County / Municipal Operable Users	Motorola APX4500	\$0.00
	Kenwood VM5930	\$0.00
PARTIALLY SUBSIDIZED MOBILE/BASE STATIONS RADIOS BY OPERABLE USER GROUPS		
Operable User Group	Make/Model	Grantee / Operable User Payment (per unit)
State Agency Operable Users (except the MSP)	Motorola APX6500	\$291.51
	Kenwood VM7930	\$481.85
County / Municipal Operable Users	Motorola APX6500	\$291.51
	Kenwood VM7930	\$481.85

- Table 2B** sets-forth by Operable User, the make and model of the approved **PORTABLE RADIOS**, and whether each radio is fully or partially subsidized by a Grant award. **In the event an approved Grantee/Operable User elects to purchase a partially subsidized portable radio, said Grantee/Operable User expressly and without condition, accepts all financial responsibility for the resulting cost difference(s). (The resulting “cost difference(s)” equals, the total purchase price MINUS approved Grant funding).** The Grantee/Operable User shall satisfy such cost difference(s) or, provide sufficient assurance that such cost difference(s) will be satisfied, prior to disbursement of funds under this Grant.

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TABLE 2B		
PORTABLE RADIOS		
FULLY SUBSIDIZED PORTABLE RADIOS BY OPERABLE USER GROUPS		
Operable User Group	Make/Model	Grantee / Operable User Payment (per unit)
Massachusetts State Police	Motorola APX6000	\$0.00
	Kenwood VP6430	\$0.00
State Agency Operable Users (except the MSP)	Motorola APX4000	\$0.00
	Kenwood VM5430	\$0.00
County / Municipal Operable Users	Motorola APX4000	\$0.00
	Kenwood VM5430	\$0.00
PARTIALLY SUBSIDIZED PORTABLES RADIOS BY OPERABLE USER GROUPS		
Operable User Group	Make/Model	Grantee / Operable User Payment (per unit)
State Agency Operable Users (except the MSP)	Motorola APX6000	\$390.73
	Kenwood VP6430	\$548.20
County / Municipal Operable Users	Motorola APX6000	\$390.73
	Kenwood VP6430	\$548.20

- Massachusetts State Police subscriber units shall be fully subsidized subject to standard agency configuration and specification. The Massachusetts State Police are not be eligible for programming allowances.
- Table 3** establishes a “cost range” for software and/or license upgrades. The cost of software and/or license upgrades is dependent on the make/model/serial number and configuration of each unit. Grant awards for software and/or license upgrades will be determined by EOTSS on a case by case basis. **Grantees/Operable Users shall be notified of the specific funding amounts (if any) for upgrades prior to the execution of the ISA/Standard Contract Forms.**

TABLE 3	
ALL ELIGIBLE SUBSCRIBER UNITS	
SUBSCRIBER UNIT SOFTWARE AND/OR LICENSE UPGRADES	
Approved Operable Users	Projected Cost Range (subject to make, model, serial number, and configuration)
ALL	\$100.00 - \$1,500.00

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- The Secretary of EOTSS reserves the right to amend, adjust or modify *Tables 1, 1A, 2, 2A, 2B and/or 3* as he/she may determine necessary, from time to time, to ensure compliance with state law and regulation, regulatory oversight, funding, revenue, network capacities and operational demands and needs and /or amend any of the noted timelines/deadlines. In the event the Secretary elects to amend any of the *Tables and/or timelines*, notice of such amendment shall be posted to CommBUYS and Mass.gov/COMIRS.
- Subscriber units that are purchased or upgraded with Grant funds may not later be replaced or upgraded with additional CoMIRS Radio Upgrade Grant funds.

VI. FUNDING:

Funding for the CoMIRS Radio Upgrade Grant comes from the Enhanced 911 Trust Fund. Grant funds shall only be used to replace or upgrade active service, non-compliant subscriber units for Operable Users.

The Secretary of EOTSS reserves the right to amend Grant allotments and/or disbursement schedules as may be necessary to ensure compliance with state law and regulation, regulatory oversight, funding, revenue, network capacities and operational demands and needs. In any event, grant funds shall not be disbursed without confirmation of the receipt of goods and/or services.

EOTSS, EOPSS and the State 911 Department neither individually nor collectively, assume any financial obligation, as guarantor or otherwise, for any purchase made by a Grantee/Operable User pursuant to the CoMIRS Radio Upgrade Grant, unless otherwise specifically set-forth herein.

Grant funds may not be used to satisfy any costs incurred by a Grantee/Operable User, prior to the date on which the Grantee/Operable User and EOTSS formally execute the subject ISA/Standard Contract Form.

VII. APPLICATION PROCESS:

ALL FY 2021 GRANT APPLICATIONS MUST BE RECEIVED NO LATER THAN 3:00 P.M. ON FRIDAY, MARCH 12, 2021. THIS DEADLINE APPLIES TO ALL FY21 GRANTS REGARDLESS OF “APPLICATION EFFECTIVE DATE”.

ALL FY 2022 GRANT APPLICATIONS MUST BE RECEIVED NO LATER THAN 3:00 P.M. ON FRIDAY, FEBRUARY 25, 2022. THIS DEADLINE APPLIES TO ALL FY22 GRANTS REGARDLESS OF “APPLICATION EFFECTIVE DATE”.

All Grant Applications must be fully completed and emailed to CoMIRS_RUP@mass.gov no later than the respective year’s Application deadline. Inquiries regarding Application status or other grant questions can be submitted to the same email address.

The Secretary of EOTSS reserves the right to amend the above noted deadlines.

THE GRANT APPLICATION CONSISTS OF THREE COMPONENTS:

1. THE APPLICATION: The Application is posted to COMMBUYS and the Mass.gov/COMIRS. The Application identifies the Operable User and if applicable, the

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representing governmental body. The Application shall transmit standard contact information, the amount of Grant funds the Applicant is requesting, and a series of attestations made by an authorized signatory.

2. **THE SUPPORTING WORKSHEET:** The Excel workbook that hosts the “Suppt. Worksheet Replacements” and the “Suppt. Worksheet Upgrades” is posted to COMMBUYS and Mass.gov/COMIRS. These worksheets will inform the Grantor of the number of subscriber units, by make and model that the Applicant is requesting to purchase or upgrade. The number of units appearing on the supporting worksheet (whether the replacement or upgrade worksheet) **MUST** match with the number of units being on the inventory report as replaced or upgraded.
3. **A SUBSCRIBER UNIT INVENTORY REPORT:** Each Grant Applicant **MUST** submit with their Application a Subscriber Unit Inventory Report that reports **for each Subscriber Unit to be replaced or upgraded, the following information:**
 - the unit’s Make,
 - the unit’s Model,
 - the unit’s Serial Number,
 - whether the unit is to be replaced or upgraded,
 - if the unit is to be replaced, what subscriber unit (Make and Model) does the Grant Applicant seek to replace it with,
 - if the subscriber unit is to be upgraded state whether the upgrade involves a license, software, or both.

The Inventory Report shall be submitted in an Excel file (XLS or XLSX). (EOTSS will consider alternate reporting formats if Excel creates an undue hardship.) A sample Inventory Report has been included in the Excel workbook that hosts the “The Supporting Worksheets” (see paragraph 2 above).

GRANT APPLICATIONS THAT FAIL TO INCLUDE:

1. a fully executed Application,
2. a supporting worksheet and,
3. a subscriber unit inventory report

WILL NOT BE APPROVED

EOTSS may reject or return incomplete Application document(s). EOTSS may, in its sole discretion, permit an Applicant to amend and/or supplement an Application document. EOTSS reserves the right to request clarification and/or additional information from any Applicant.

EOTSS reserves the right, with explanation, to close and/or re-open the Grant during of the Grant’s two consecutive fiscal year cycle.

Grant Applicants may send questions regarding the Grant Application process to: Mass.gov/COMIRS.

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VIII. REVIEW AND SELECTION PROCESS:

EOTSS staff will review all Grant Applications/Worksheets/Inventory Reports and make recommendations to the Secretary. The Secretary (or his/her designee) shall make the final decision regarding the award of Grant funds.

An Applicant's adherence to the instructions and conditions detailed within the Grant Notice and Guidelines, Tables, Application documents, ISA, the Commonwealth's Standard Contract Form and any other referenced or incorporated documents will be central to the Application evaluation process. When evaluating a Grant Application, particular attention shall be given to:

- an Applicant's eligibility as set-forth in *Table 1* and/or *Table 1A*,
- an Applicant's conformance with application instructions,
- the completeness and thoroughness of the Application, Worksheet, and Inventory Report, and,
- the timeliness of the Applicant's submission.

Grant funds will be distributed on a non-competitive basis as described in the Grant Notice and Guidelines, *Table 1*, *Table 1A*, *Table 2*, *Table 2A*, *Table 2B* and *Table 3*.

IX. GRANT AWARDS:

- Upon completion of the Grant review process, the Secretary of EOTSS will advise successful Grantee/Operable Users of their award and enter into an Interdepartmental Service Agreement/Standard Contract Form with them.
- Upon the effective date of the ISA/Standard Contract Form, the Grantee/Operable User may begin the procurement process for the subscriber unit replacements and/or software/license upgrades as authorized by the Grant approval and corresponding ISA/ Standard Contract Form.
- In the event a Grantee/Operable User later believes that an approved Grant award requires modification, said Grantee/Operable User may petition EOTSS in writing for a modification. Requests for modification must be signed by the Grantee's/Operable User's and/or Representing Governmental Body's (if applicable) authorized signatory and emailed to CoMIRS_RUP@mass.gov. Requests for modification shall remain in a pending status until formally approved or denied by the Secretary of EOTSS.

X. GRANTEE / OPERABLE USER OBLIGATIONS:

- The Grantee/Operable User is obligated to remain in full compliance with the Grant Notice and Guideline, Application documents, Tables, ISA, the Commonwealth's Standard Contract Form and any other referenced or incorporated documents. In the event the Grantee/Operable User has any questions concerning their obligations or Grant requirements they shall seek immediate guidance from EOTSS.
- The Grantee/Operable User shall purchase only those subscriber units and/or software/license upgrades that are specifically authorized and shall do so in a manner consistent with the Grant Notice and Guideline, Application documents, Tables, ISA, the Commonwealth's Standard Contract Form and any other referenced or incorporated documents and state or local procurement laws and regulations.

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- The Grantee/Operable User shall utilize the vendor pricing negotiated by EOTSS when procuring the approved subscriber units and/or software/license upgrades.
- The Grantee/Operable User shall complete all procurement(s) made pursuant to this Grant as expeditiously as possible. All replacements and/or software/license upgrades approved for Fiscal Year 2021 must be received by the Grantee on or before June 30, 2021. All subscriber units and/or software/license upgrades approved for Fiscal Year 2022 must be received by the Grantee on or before June 30, 2022. EOTSS may, in its sole discretion and for good cause, grant an extension of an ISA or Standard Contract Form for receipt of subscriber units and/or software/license upgrades.
- Grantees/Operable Users shall submit to EOTSS copies of all signed purchase order(s), packing slips(s) and invoice(s) within ten (10) days of receipt of the subscriber units and/or software/license upgrades.
- In the event the Grantee/Operable User purchases a subscriber unit listed in *Table 2*, whose negotiated price exceeds the maximum per unit grant amount for that Grantee/Operable User (see *Table 2A and Table 2B*), said Grantee/Operable User expressly and without condition, accepts all financial responsibility for the resulting cost difference(s). Moreover, said Grantee/Operable User shall satisfy such cost difference(s) or, provide sufficient assurance that such cost difference will be satisfied, prior to disbursement of funds under this Grant.
- The Grantee/Operable User shall submit a final report to EOTSS within sixty (60) days of receipt of their subscriber units and/or software/license upgrades affirmatively acknowledging that they:
 - received all subscriber units and/or software/license upgrades for which they were authorized Grant funding,
 - received the total disbursement that they were due in accordance with the Grant award and ISA/ Standard Contract Form, and,
 - are managing and will continue to manage, the subscriber unit replacements and/or software/license upgrades consistent with all terms, provisions, and conditions of the Grant.
- The Grantee/Operable User may replace and/or dispose of equipment purchased with Grant funds if such equipment has reached the end of its useful life per the manufacturer's warranty or industry expected useful life, whichever is longer. Disposal shall comply with the Grantee's/Operable User's standard guidelines for asset disposal.
- The Grantee shall maintain and retain for not less than seven years a specific Grant file for this Grant. The Grant file shall be maintained in both a paper and electronic format. The Grant file will, at a minimum, include all correspondence including a copy of the Grant Notice and Guidelines, a copy of the submitted Application documents, the Grant award, purchase orders, shipping documents/slips, invoices, records of inventory activities, any other documents that relate to the Grant or resulting transactions or, any other such documents required by applicable state and local laws and regulations.
- The Grantee/Operable User's records and actions, as they relate to this Grant, shall be subject to examination, audit, and inspection by EOTSS, EOPSS and the State 911 Department and/or any other local, state, or federal agency that has appropriate jurisdictional authority.
- The Grantee/Operable User agrees to participate in all post-award audits, reviews or other such informational sessions that may be requested or required by EOTSS, EOPSS, the State 911 Department and/or any other local, state, or federal agency that has appropriate jurisdictional authority.
- Upon the Grantee/Operable User's receipt of subscriber units and/or software/license upgrades, such subscriber units and/or software/license upgrades shall immediately become an

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asset of said Grantee/Operable User. The Grantee/Operable User shall immediately assume all standard ownership interests and responsibilities, including but not limited to maintenance, repair, programming, and inventory tracking. All applicable law, regulation, policy, or procedure that govern the management of the Grantee/Operable User's like assets, shall apply to the newly acquired subscriber units and/or software/license upgrades.

XI. LIMITATIONS AND RESERVATIONS:

- Grant funds may only be used to replace or upgrade active service, non-compliant subscriber units. The CoMIRS Radio Grant Program is not designed to provide Operable Users with additional subscriber units beyond their current active service inventory nor, is it designed to replace or upgrade surplus (or "cache") subscriber units.
- All Grant funding is subject to the availability of funds from the Enhanced 911 Trust.
- Grant funds may not be used to satisfy costs incurred prior to the effective date of the ISA/Standard Contract Form as executed by and between the Grantor and the Grantee.
- The Secretary of EOTSS reserves the right to amend Grant allotments and/or disbursement schedules as may be necessary to ensure compliance with state law and regulation, regulatory oversight, funding, revenue, network capacities and operational demands and needs.
- The Secretary of EOTSS reserves the right to amend, adjust or modify *Tables 1, 1A, 2, 2A, 2B, and/or 3* as he/she may determine necessary, from time to time, to ensure compliance with state law and regulation, regulatory oversight, funding, revenue, network capacities and operational demands and needs.
- EOTSS reserves the right to modify Grant funding, revoke Grant funding or withhold future Grant funding and/or disqualify a Grantee/Operable User from participating in future Grant awards if the Grantee/Operable User willfully fails to comply with any term, provision or condition of the Grant, as stated in the Grant Guidelines, Application, Tables, ISA/Standard Contract Form or any other referenced or incorporated documents, including any failure to participate in or cooperate with EOTSS, EOPSS, the State 911 Department or any other oversight agency with respect to Grant reviews or audits and/or failure to meet reporting requirements, including without limitation, all reporting and/or certification requirements set forth herein, as well as any other reporting requirements mandated by law, regulation, or policy of EOTSS, EOPSS, the State 911 Department or any other oversight agency of the Commonwealth with proper jurisdiction.

XII. DISBURSEMENT OF FUNDS:

- This Grant is designed to provide Grantee/Operable Users disbursements for eligible expenditures. The Grant is not constructed as a "reimbursement" model but rather a "disbursement" model. The disbursement model is designed so Grantee/Operable Users can order and take receipt of their radios and receive their Grant funds within a very short time thereafter, thereby avoiding the need for "up-front" payments. It is the intent of EOTSS to disburse Grant funds to Grantees/Operable Users as soon as practical after the Grantee/Operable User satisfies all disbursement requirements.
- Disbursement Request Forms and necessary attachments shall be sent electronically to: CoMIRS_RUP@mass.gov. The Grantee shall attach to the disbursement request, PDF copies of the purchase order(s), packing slip(s) and invoice(s) and if applicable, proof of "cost difference" payment (see following bullet).

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- In the event a Grantee/Operable User purchased a replacement subscriber unit(s) listed in *Table 2 or Table 2A* whose negotiated price exceeds the maximum per unit grant funding amount for that Grantee/Operable User, satisfactory proof that the Grantee/Operable User has fully satisfied all such cost differences must be attached to the Disbursement Request Form. Proof of payment shall include the check/electronic funds transfer (“eft”) number, the date of payment, the vendor name, and the amount of payment. Supporting documentation may also include a copy of the check, cancelled check, or check warrant report. If the amount of the check is greater than the difference a breakdown of the payment should be provided. In lieu of proof of payment, EOTSS, in its sole discretion, may accept an assurance by a Grantee/Operable User that the cost difference(s) will be satisfied.
- The CoMIRS Radio Upgrade Grant Disbursement Request Forms will be made available on COMMBUYS and Mass.gov/COMIRS. Disbursement Request Forms shall be signed by the authorized signatory and attached as a PDF. Failure to comply with reporting requirements may result in non-disbursement of funds or suspension of a Grant award.
- MMARS agencies shall receive their disbursements in accordance with the State Comptroller’s rules and regulations regarding Interdepartmental Service Agreements.
- All requests for disbursement should be submitted within ten (10) days of receipt of the subscriber units and/or software/license upgrades or receipt of invoice, whichever is later. EOTSS is unable to guarantee funding if the request for disbursement is received more than one (1) month after the expiration date of the contract.

XIII. ASSISTANCE:

For assistance with the Application, Supporting Worksheet, Inventory Report, eligibility questions or any other related matter, email the Interoperable Communication Bureau at: CoMIRS_RUP@mass.gov